



Info Point Service

Policy for the Processing of personal data collected from the person concerned Art. 13 of EU Reg. 2016/679 - GDPR

In compliance with the provisions of art. 13 of EU Reg. 2016/679 (European Regulation for the Protection of Personal Data) please find here all relevant information on the processing of the provided personal data.

1. DATA PROCESSORS

The DATA CONTROLLER pursuant to articles 4 and 24 of EU Reg. 2016/679 is the **International University of languages and Media IULM**, with headquarters in Via Carlo Bo 1 - 20143 Milan , in the person of its pro tempore legal representative.

The University, in accordance with art. 37-39 Reg. UE 2016/679, appointed Data Protection Officer, who can be contacted at the following email address: dpo.iulm@dpoprofessionalservice.it.

2. PURPOSE AND LAWFULNESS OF PROCESSING

Personal data shall be processed lawfully, in compliance with the provisions of art. 6 lett. B) of EU Reg. 2016/679, for the following purposes:

- provide guidance to those accessing the service (contact details are requested only in order to be able to contact them again if the operators cannot address the request on their own)

3. DATA RECIPIENTS OR RECIPIENT CATEGORIES

The personal data collected will not be communicated to third parties or disseminated in any way.

4. DATA TRANSFER TO THIRD COUNTRIES AND/OR INTERNATIONAL ORGANISATIONS

Personal data **will not be transferred abroad** within or outside the European Union.

5. STORAGE PERIOD OR CRITERIA

Data shall be processed automatically and/or manually, in a manner and with tools that ensure maximum security and confidentiality, by specifically appointed subjects.

In compliance with the provisions of art. 5 par. 1 lett. e) of EU Reg. 2016/679, the collected personal data shall be kept in a form which permits identification of data subjects for no longer than is necessary for the purpose of addressing any requests for information, and shall not be filed and retained.

6. PROVISION AND REFUSAL OF PERSONAL DATA

Provision of personal data for the purposes of paragraph 3 of this policy is necessary in order to manage the information activities described above. Any failure to provide relevant personal data shall entail the impossibility to contact the user if the service is unable to address the specific request directly.

7. RIGHTS OF THE DATA SUBJECTS

You shall be able to exercise your rights under articles 15, 16, 17, 18, 19, 20, 21 and 22 of EU Regulation 2016/679 by writing to the Data Controller, the Data Processor or the Data Protection Officer at the following address: privacy@iulm.it

You shall have the right to obtain, at any moment, from the controller, access to your personal data, and their rectification or erasure, as well as the restriction of their processing. Moreover, you have the right to object to the processing of your data (including automated processing, such as, for instance, profiling) and to receive the personal data concerning you. Without prejudice for any other administrative and jurisdictional recourse, if you believe that the processing of your personal data violates the provisions of EU Reg. 2016/679, you have the right, pursuant to art. 15 letter f) of said EU Reg. 2016/679, to lodge a complaint with the Data Protection Authority and, pursuant to art. 6 paragraph 1 letter a) and to art. 9 paragraph 2 letter a), to revoke your consent to the processing at any time.

In case of a request for data portability, the Data Controller shall provide your personal data to you in a structured, commonly used and machine-readable format, without prejudice for the provisions of paragraphs 3 and 4 of art. 20 of EU Reg. 2016/679.