FIRST EXAM SESSION



EXAM SESSION

2019	2019	2019	2019	2020	2020	2020	2020	2020	2020	2020	2020	2020
Settembre	Ottobre	Novembre	Dicembre	Gennaio	Febbraio	Marzo	Aprile	Maggio	Giugno	Luglio	Agosto	Settembre
1 Domenica 2 Lunedi 3 Martedi 4 Mercoledi 5 Giovedi 6 Venerdi 7 Substa	1 Martedi 2 Mercoledi 3 Giovedi 4 Venerdi 5 Sabato • 6 Domenica 7 Lucedi	1 Venerd V 2 Sabato 3 Domenica 4 Lunedi 5 Martedi 6 Martedi	1 Domenica 2 Lunedi 3 Martedi 4 Mercoledi 5 Giovedi 6 Venendi 7 Tichata	1 Mercoled V 2 Giovedi 3 Venerdi V 3 Venerdi V 4 Sabato 5 Domenica 6 Lunedi	1 Sabato 2 Domenica 3 Lunedi 4 Martedi 5 Mercoledi 6 Giovedi 7 Vineanti	1 Domenica 2 Lunedi 3 Martedi 4 Mercoledi 5 Giovedi 6 Venerdi 7 Solatan	1 Mercoledi 2 Giovedi 3 Venerdi 4 Sabato • 5 Domenica 6 Lunedi 7 Mercedi	1 Venerdi 2 Sabato 3 Domenica 4 Lunedi 5 Martedi 6 Mercoledi 7 Ginendi	1 Lunedi 2 Martedi 3 Mercoledi 4 Giovedi 5 Venerdi 6 Sabato	1 Mercoledi 2 Giovedi 3 Venerdi 4 Sabato 5 Domenica 6 Lunedi 7 Materii	1 Sabato 2 Domenica 3 Lunedi 4 Martedi 5 Mercoledi 6 Giovedi 7 Viscanti	Marted Mercoled Mercoled Gioved Venerdi Sabato Comenica Q
7 Sabata • B Domenica 9 Lundi 10 Martedi 11 Mercoledi 12 Giovedi 13 Sabata • 15 Domenica 14 Sabata • 15 Domenica 15 Lundi 16 Lundi 17 Martedi 18 Mercoledi 19 Giovedi 20 Vinendi 21 Sabata • 22 Domenica A.A. 2019/2020 1.4 Martedi 23 Lundi 24 Martedi 25 Mercoledi 26 Giovedi 26 Giovedi 27 Venendi 28 Sabata 28 Sabata • 29 Domenica 28 Sabata • 29 Domenica	7 Lunad 8 Martedi 9 Marteolad 10 Groved 11 Verendi 12 Sabato 13 Sabato 13 Sabato 14 Lunedi 15 Marteolad 16 Weredid 19 Sabato 10 Comenica 12 Lunedi 12 Martedi 13 Martedi 13 Martedi 13 Sabato 14 Sabato 15 Marteolad 13 Weredid 13 Martedi 14 Sabato 15 Sabato 15 Sabato 15 Sabato 16 Comenica 12 Lunedi 12 Sunedi 13 Sunedi 14 Lunedi 15 Martedi 15 Martedi 16 Martedi 17 Govenica 18 Lunedi 19 Martedi 19 Martedi 10 Marte	Groved Goverd Gover	C - 2 Subabo S Lonned S Lonned	2 Marced 3 Marcelad 9 Goved 10 Veneral 11 Sahato 12 Domenica 13 Istandi 14 Marcelad 15 Marcelad 15 Marcelad 16 Gaved 17 Veneral 18 Sahato 19 Domenica 20 Laneli 21 Marcelad 22 Marcelad 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		30 Sabato				31 Martedi						

Giorni festivi a tutti gli effetti civili

V Vacanza accademica

G Graduation Day

IL RETTORE Prof. Gian Battista Canova

- FIRST SESSION from January 8th to February 8th, 2020 (in yellow)
- PLAN YOUR EXAMS to make the most of the 3 exam sessions available



EXAM SESSION (SESSIONE D'ESAME) vs. EXAM DATE (APPELLO)

Exam session

It is the scheduled period of time in which students can take exams

Winter exam session: from January 8th to February 8th, 2020

Another two exam sessions will be available: Summer session and September session

Exam date

It is the day in which you are going to take the exam

There are two possible exam dates for each exam session

Only for the summer session: 3 possible exam dates available; you can choose 2 out of 3 dates



WHEN ARE EXAMS GOING TO TAKE PLACE?

- The exam calendar is available here:
- IULM University Homepage
- → Studiare alla IULM
- → Risorse per gli studenti iscritti
- → Calendario esami (**Exam calendar**) and select the language 'English'

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}	Home page	italiano e	nglish españ	N Q Ricerca veloce	Cerca
	Benvenuto nell'Agenda WEB dell'Università IULM!				
]	In questo portale potrai visualizzare:				
	Didatica International Languago Centre • Orano dele lazoni • Orano dele lazoni • Per cosso di lazea • Per cosso di lazea • Per docarte • Per docarte • Didadento degli azoli dresane • Per insegnamento • Orano dele lazoni • Per insegnamento • Didadento degli azoli dresane • Per insegnamento • Per cosso di lazea • Per insegnamento • Per cosso di lazea • Per insegnamento • Per cosso di lazea • Per insegnamento				
	• Lista degli eventi filitata per sede .lico. stato o parola chiave				
	 Informazioni sulla Aso. 				
	Potria ottenere maggiori informazioni sugli eventi (mappe, dati di contatto del docente, elenco degli eventi, etc) cliccando su ogni cella. Buora navigazionel				
	Prevent ty ExpOurt - 216				



EXAM REGISTRATION PROCEDURE

		Kononaan		
Student Area				
		Reserved Area		
Below you will find general information on your university situation and enrolment status over the years		Logout		
Information about the student		Change Password		
Tipology of course	DEGREE COURSE	Home		
Student profile	Studente Standard	Registrar's Office		
Current year of study	3			
Enrolment Date	17/06/2016	Study Plan		
Study course	[60] - Communication, media and advertising	Career		
Class degree	[60-11] - Communication, media and advertising			
Curriculum	[PDS0-2011] - PERCORSO COMUNE	Exams		
Part Time	NO	Degree		
		Internships and Placement		
Summary of enrolment				

To register for any exam you must log in your student page from the University's online services portal (Sportello di Segreteria Online) and click on 'Exams'



HOW TO REGISTER

Click on Exam sessions (the first listed item)

Servizi di Segreter Univer	ita eng
	2
	Reserved Area
	Logout
	Change Password
	K Exams
	Exam sessions
	Unofficial interim tests
	Booking notice board
	Results notice board



HOW TO REGISTER

Click on the red icon available next to each academic activity and fill out the **questionnaire of teaching** evaluation.

The red icon, in the column Q. Val., means that the questionnaire has not been filled out yet.

The yellow icon means that you have filled it out only partially.

The green icon means that you have completed it.

If there is no icon for the questionnaire it means that it is not available yet.

Important: it is mandatory to fill out a questionnaire before registering for an exam. If an exam has different modules you must complete all the questionnaires for each module, otherwise an error will occur.



WHEN TO REGISTER FOR AN EXAM

You can register for an exam (and cancel your registration) starting **from 30 days before and up to 2 days before the exam date**





IF I REGISTER FOR AN EXAM AND THEN I DO NOT MAKE IT ON THAT DAY?

If you register for an exam and do not come on the chosen date, you will be allowed to retake it on the subsequent exam date. You just miss the chance to take the exam on one of available exam dates.

It is important that you cancel your registration if you decide not to come to the exam, so that the Professor can properly organise the exam schedule.

IT IS NOT POSSIBLE TO REGISTER FOR TWO DATES OF THE SAME EXAM AT THE SAME TIME



IF I AM NOT ABLE TO REGISTER FOR AN EXAM...

Check your student page to verify whether your second instalment has been paid and duly registered. Payment is usually registered 3-5 business days after initiation.

Check the exam registration period (Too early? Too late?)



 Should you need to retake an exam either because you failed it or because you are not satisfied with the results and declined the mark, be aware that you have to wait for some days before registering for the second chance. 4-5 days are needed to record the first chance results on the system



UNOFFICIAL INTERIM TESTS (IN ITINERE) OR OFFICIAL EXAM?

Tests you take during lessons are called unofficial interim tests (or «prove in itinere» or «prove parziali» in Italian). They can help you split workload into smaller sections.

To register, always do as instructed by your Professor.

You often just need to go to the interim test on the scheduled day or to sign up by email or through the community portal.

Remember that all interim test results must be officially recorded on your online transcript, hence you must register for the official exam dates



EXAMS vs. MODULES





Final mark = GRADE AVERAGE of each module ALWAYS CHECK EXAM PROCEDURES WITH THE PROFESSOR



WRITTEN / ORAL EXAM



Online registration for the only available exam date (WRITTEN)

Take notes about the possible ORAL exam date



WHERE AND WHEN DO I SEE THE TEST RESULTS OF WRITTEN EXAMS?

If there is a compulsory oral exam attached, test results are usually published in the community platform



If there is an optional oral exam attached (on the same day or on a following day), the Professor will publish the test results and students will receive an email (@studenti.iulm.it) with the mark.

The timing of results publication depends on

- 1. The typology of written exam (multiple choice, open questions...)
- 2. Teacher
- 3. Number of students



EXAMS RECORDING



You do not need to come to the University to record an exam

- email (@studenti.iulm.it) after an oral exam
- automatically recorded online
- 2-days time to decline the test result





HOW TO DECLINE A MARK Section - Results notice board



HOME » Bacheca esiti



Studente

→Esami Appelli

Bacheca esiti

La pagina mostra gli appelli già sostenuti per i guali è stato assegnato un esito da parte del docente. Per accedere alla funzione di visualizzazione on line cliccare l'icona mostrata a fianco di ogni esito





HOW TO DECLINE A MARK





PLEASE NOTE: STUDENTS WHO ARE SATISFIED WITH THEIR TEST RESULT WILL NOT HAVE TO DO ANYTHING IN ORDER TO ACCEPT IT AS IT WILL BE VISIBLE ON THE STUDENT PAGE TWO DAYS AFTER RECEIVING THE EMAIL



HOW TO DECLINE A MARK

Studente

→ Area Riservata Logout Cambia Password Altre Carriere

→I miei dati →Segreteria

EMANUELE FRANCISCO

ACCHINI

Bacheca esiti

La pagina mostra gli appelli già sostenuti per i quali è stato assegnato un esito da parte del docente. Per accedere alla funzione di visualizzazione on line cliccare l'icona mostrata a fianco di ogni esito.

TEORIE DELLA CR	Ś			
 Data esame	Ora	Docenti	Data ultimo rifiuto	Voto o giudizio
13/12/2017		FESTI GIACOMO CECCHELIN GIULIA BARTEZZAGHI STEFANO BASSANO GIUDITTA TIRALONGO AURA	15/12/2017	30

THE DECLINED MARK WILL APPEAR WITH A RED CROSS X IN THE SECTION CALLED RESULTS NOTICE BOARD AND WILL NOT BE OFFICIALLY RECORDED IN YOUR ONLINE EXAM TRANSCRIPTS.

YOU WILL BE ABLE TO REGISTER FOR THE SUBSEQUENT EXAM DATE



DOCUMENTS



You need to take your student card or a currently-valid identity document (such as your passport).



Your official marks are only recorded online (and not on any other paper documents).



HOW TO I PREPARE FOR EXAMS? ATTENDING AND NON-ATTENDING STUDENTS



Text books

Study material prepared by the Professor (slide, specific papers, fotocopies,...) on the community

Notes



Non-attending students can take an exam by studying additional study material and books



CONTACT US

800 363 363 tutor@iulm.it

