

# **INTERNATIONAL LANGUAGE CENTRE COURSES: GUIDELINES**

***SECOND SEMESTER STUDENTS***

***A.Y. 2022/2023***

# **International Language Centre courses you can choose from:**



**Professional English I**  
**Professional English II**  
**Professional English III**  
**Professional English IV**  
**French language and culture**  
**German language and culture**  
**Spanish language and culture**  
**Chinese language and culture**  
**Russian language and culture**

**The courses are available in different degree courses,  
except for PROFESSIONAL ENGLISH III and IV,  
which belong to CORPORATE COMMUNICATION**

**To know the courses' programmes, join the International  
Language Centre community page by clicking here**

**<https://community.iulm.it/course/index.php?categoryid=28>**



## PLEASE NOTE THAT:

**At the beginning of the semester,  
the Study Abroad Office will send you a form to fill in  
with the courses you would like to attend.**

**It is important to respect the deadlines,  
so you can be assigned to a class.**

**To check if your language level is eligible for the courses,  
you need to send an email to [docenti.ilc@iulm.it](mailto:docenti.ilc@iulm.it)  
to arrange a meeting with a professor.**

**Please remember to add [incoming@iulm.it](mailto:incoming@iulm.it) in copy.**



# Lectures and exams take place **ONLINE** on **MICROSOFT TEAMS**

1

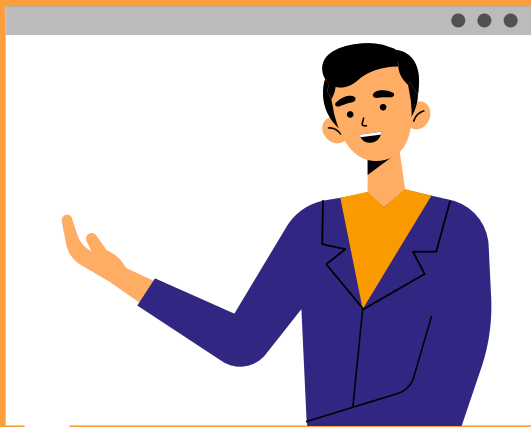
**To activate your IULM Microsoft Teams account:**

**open an incognito window on Google Chrome and connect to <http://office365.iulm.it>;**

2

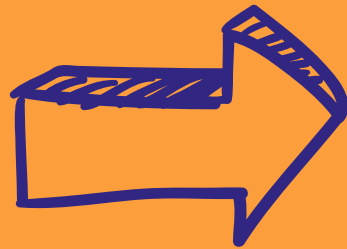
**if you have already activated the Office 365 licensing, click on “log in Office 365” and insert your IULM credentials (your username is your IULM email address);**

**if you have not activated your licensing, click on “Activate Office 365” and follow the instructions;**



3

**access Microsoft Teams by using your IULM credentials (your IULM email address and your most recent password) on the browser;**



**you can also download the desktop app and log in with your IULM credentials.**



**if you have already used Microsoft Teams for personal purposes or in your home university, please log out from your account and use your IULM credentials.**

## **Courses on Microsoft Teams are organized in channels**

**To enter these channels you need a join code, that will be transmitted by the Study Abroad Office once you are assigned to a class**



**IMPORTANT:** before taking an exam,  
**TEST THAT YOUR MICROSOFT TEAMS ACCOUNT IS WORKING**  
with the Study Abroad Office tutors,  
in order to avoid any kind of inconvenience during the exam!

**By attending the courses during the second semester only,  
you have two possibilities:**

- **you can follow only the second semester lectures  
and take the exam at the end of the course to  
acquire 3 credits;**
- **if you need more credits, you can take the 6  
credits exam at the end of the course, provided  
that you **CATCH UP THE FIRST SEMESTER  
LECTURES AND TOPICS**, as the exam will cover  
the first **AND** second semester topics.**





# PROFESSIONAL ENGLISH COURSES

*Second semester*

STUDY ABROAD OFFICE



[incoming@iulm.it](mailto:incoming@iulm.it)

**To access these courses  
specific language prerequisites shall be met:**

**Professional English I > CEFR A1 level**

**Professional English II > CEFR B1 level**

**Professional English III > CEFR B2 level**

**Professional English IV > CEFR B2+ level**



**Your language level needs to be certified by a professor during a specific appointment.**

**To arrange it:**

- 1. send an email to [incoming@iulm.it](mailto:incoming@iulm.it) and say that you would like to attend a Professional English course;**
- 2. after receiving an answer from the Study Abroad Office, send an email to [docenti.ilc@iulm.it](mailto:docenti.ilc@iulm.it) with the provided indications to arrange a meeting with a professor.**



**Please note that:**

**Professional English I and II may be taught in English but the grammar rules are explained in ITALIAN**

***Lectures: every 15 days, 1 hour and 30 minutes***

**Professional English III and IV are ENTIRELY TAUGHT IN ENGLISH**

***Lectures: every week, 1 hour and 30 minutes***

**At the end of the semester, you will acquire 3 credits when passing the exam - or 6 credits if you catch up the first semester lectures and topics.**





**Professional English I, II and III use a dedicated platform to take tests in order to check if you passed the unit.**

**The platform is accessible by clicking here:  
<https://auth.elearning.ssmlcarlobo.it/login>**

**To log in, please use your IULM credentials.**

**Please note that you need to complete and pass the units regarding the first semester as well on the platform, in order to unlock the second semester units.**

**During the exam you will be tested *on the second semester units* only, if you are taking the 3 credits exam.**

# **FRENCH, GERMAN, SPANISH COURSES**

***Second semester***

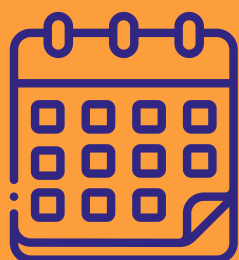


**The starting level is**

**A1**

**How to ensure that you possess an A1 level :**

- 1. send an email to [incoming@iulm.it](mailto:incoming@iulm.it) and inform that you would like to attend a language course ;**
- 2. once you have received an answer from the Study Abroad Office, send an email to [docenti.ilc@iulm.it](mailto:docenti.ilc@iulm.it) with the provided indications to arrange a meeting with a professor.**



**Lectures take place twice a week and last 1 hour and a half**



**At the end of the second semester you should have reached an A2 level and acquire 3 credits by passing the exam**



**IMPORTANT: if you decide to take the 6 credits exam, you need to catch up the first semester lectures!**



**Please note that the French, German, and Spanish courses may be taught in the target language but the grammar rules are explained ITALIAN**



# CHINESE AND RUSSIAN

# COURSES

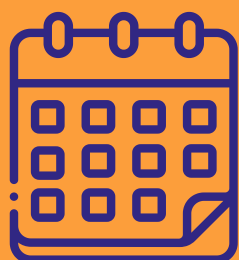
***Second semester***



**The starting level is **A0+****

**How to ensure that you possess an A0+ level :**

- 1. send an email to [incoming@iulm.it](mailto:incoming@iulm.it) and inform that you would like to attend a language course ;**
- 2. once you have received an answer from the Study Abroad Office, send an email to [docenti.ilc@iulm.it](mailto:docenti.ilc@iulm.it) with the provided indications to arrange a meeting with a professor.**



**Lectures take place twice a week and last 1 hour and a half**



**At the end of the second semester you should have reached an A1 level and acquire 3 credits by passing the exam**



**IMPORTANT: if you decide to take the 6 credits exam, you need to catch up the first semester lectures!**



**Please note that the Chinese and Russian courses are ENTIRELY TAUGHT IN ITALIAN**

**SHOULD YOU  
HAVE ANY DOUBT,  
DO NOT HESITATE  
TO CONTACT US!**



**Monday - Friday**

9:30 - 12:30

14:00 - 16:30



+39 0289 141 2396

+39 0289 141 2344



[incoming@iulm.it](mailto:incoming@iulm.it)

STUDY ABROAD OFFICE



[incoming@iulm.it](mailto:incoming@iulm.it)