

ERASMUS+ 2022

KA131 – INDIVIDUAL MOBILITY FOR STUDY PURPOSES CALL FOR APPLICATIONS FOR AWARDING OF MOBILITY FUNDING A.Y. 2022-2023 FOR STUDENTS ENROLLED IN MASTER'S DEGREE IN STRATEGIC COMMUNICATION

Period for presenting applications online:
Opening date: Wednesday 13.06.2022 from 10 am
Closing date: Friday 08.07.2022 at 5 pm

ERASMUS+ PROGRAMME

The Erasmus+ programme allows students to spend a study mobility period in Europe, **from 2 to 12 months**, at a Higher Education Institute belonging to one of the countries taking part in the Programme from **the second year of study**. The applicant must be regularly enrolled at an Institute of Higher Education holding the **ECHE** (Erasmus Charter for Higher Education) and participate in the relevant Call for Applications; the period of study abroad must be an integral part of the applicant's study program; the mobility must be carried out at an Institute of Higher Education which is an ECHE holder, and which has signed an **Inter-Institutional Agreement** with Università IULM.

For the academic year 2022-2023 all activities must be carried out in the period between 1.09.2022 and 31.10.2023; any other previous or subsequent days will not be funded, even when included in host universities academic calendar.

The agreements activated by Università IULM for mobility for study purposes are listed in the annexes "**Destinations**", divided into degree course and level of language proficiency required.

The integral call for applications, the destinations, the guide to International Certifications and the relevant updates can be found in the section:

- **COMMUNITY IULM → categorie di corso, didattica e servizi → formazione, servizi, opportunità → Mobilità Internazionale/Study Abroad.**

1. ELIGIBILITY REQUIREMENTS

- Any students who are regularly enrolled in the first year of IULM's Master of Strategic Communication can apply. Students enrolled as "fuori corso" or not in compliance with enrolment requirements for the academic year 2021-2022 are not eligible to apply.
- Students regularly enrolled at Università IULM who are citizens of one of the member states of the European Union participating in the Program (<https://erasmus-plus.ec.europa.eu/it/programme-guide/part-a/eligible-countries>) may apply for a place at a university in their own country provided that they are legally resident in Italy.

2. LANGUAGE PROFICIENCY

- STRATEGIC COMMUNICATION students are not required to present any English language certifications for those partner universities requiring B2 level English and can fill out the language exemption form (available on IULM Community). For other destinations requiring German or French languages, students can present a valid international certification. Please refer to erasmus@iulm.it for further information.

3. APPLICATION PROCEDURE

Students wishing to apply must:

1. Choose minimum 1 / maximum 5 (where possible) universities among those indicated for their own degree course, verifying possible limitations indicated in the Destinations (teaching language, required language level, mandatory language certifications for admission, acceptable academic year, etc.)
2. **Enter the chosen destinations in the applications in strict order of preference (see also par. 4);**

3. Upload the international certifications, the declarations of language proficiency or the language exemption form related to the chosen destinations.
4. Download the receipt of the application.

The access mode to the online application will be communicated in the Community, once the procedure is open.

4. RANKINGS AND ASSIGNMENT OF DESTINATION

A ranking of candidates will be determined based on the student's GPA and the number of credits acquired at the end of the second 2022 exam session. If two or more candidates have the same score and it is not possible to assign a destination for both of them, the tie-breaker will be the final undergraduate degree mark/grade.

The score and the positioning of the student in the ranking will be **automatically calculated by the application platform** based on the data registered in "carrieria"; also the destination is automatically assigned by the system based on the positioning on the ranking, the number and the order of preferences indicated by the candidate and the availability of the places.

The system does not assign destinations if the student didn't specify them among his/her preferences, even if there are destinations left.

For this reason, students are invited to specify as many preferences as possible, depending on their linguistic requirements, and at the same time, to NOT insert destinations that they are not going to accept if assigned.

The management of the process is totally automated; therefore, students are invited to pay close attention while entering both the destinations and the order of preference, because once closed it will not be possible to modify the provided choices.

5. ACCEPTANCE OF THE DESTINATION

Unless there are variations in the date for technical reasons, the destinations will be published from:

Friday, July 15th 2022 – 5 pm

The student can check the assigned destination entering in his/her "segreteria online" profile, in "Bandi di Mobilità"; the student can accept or refuse the destination by clicking on the correspondent button.

No personal communication will be sent to assignees – candidates should check independently which destination is assigned to them and accept or refuse it strictly by the deadline.

Students who have applied for several mobility calls for applications (Erasmus +, Exchange or Semester abroad) and have been assigned more than one program, must accept only ONE DESTINATION and refuse the others. It is not possible to accept more than one destination.

LAST TERM TO ACCEPT OR REFUSE THE ASSIGNED DESTINATION: JULY 22ND 2022 – 5 pm

- The non-acceptance/refusal of the assigned destination within the set deadline is **definitive**; no late acceptance after the deadline is allowed for any reason.
- Non-accepted destinations will be given to the first eligible non-assignee candidate in the ranking.

6. VISA, RESIDENCE PERMITS, SUPPLEMENTARY INSURANCE COVERAGE

Students who are citizens of a country not belonging to the European Union are required to obtain information independently and sufficiently in advance regarding the legal requirements to be fulfilled in order to be allowed to stay in the destination country (entry visa, residence permit, and health regulations). It must be pointed out that many countries require non-EU students to provide specific guarantees regarding their financial situation, which must be such as to be able to support the students during their mobility period, in accordance with the standards established by the local Government, as well as adequate health policies

for those who not own the European TEAM badge. **The office is in no way responsible for any withdrawals during the stay due to unfulfilled requirements or missing legal documentation needed to remain in the chosen country.**

7. CONTRIBUTIONS FOR MOBILITY

ERASMUS GRANTS – Source: European Union

Recipients: Erasmus students chosen by universities participating in the program. The monthly amount is set by the National ERASMUS Agency and depends on the estimated cost of living in the destination country, in accordance with the following groups:

GROUP 1 – HIGH COST OF LIVING - €350 per 30 days of mobility: Norway, Sweden.

GROUP 2 – MEDIUM COST OF LIVING - €300 per 30 days of mobility: Belgium, Germany, Portugal.

GROUP 3 – LOW COST OF LIVING - €250 per 30 days of mobility: Hungary.

The above mentioned contributions will be exclusively allocated for the actual period physically carried out abroad; if students leave later than or come back earlier than the set date due to reasons related to the COVID-19 health measures but continue to attend online courses provided by the partner university, they will be considered as Erasmus students and they will be guaranteed the right to the recognition of the entire period but they will receive the grant only for the period actually carried out abroad.

Fondo Sostegno Giovani (Support fund for young people) – Source: MUR

The Ministry of University and Research (MUR) supports international student mobility (Ministerial Decree no. 976 of 29.12.14) with additional funds allocated to Italian universities. The budget is reserved for all mobility programmes. In order to benefit from these contributions students must submit an ISEE declaration 2022 **by 31/10/2022**. The amount of the grant will be determined in compliance with ministerial dispositions which have not been published at the time of publication of the call for applications. Ministerial tables will be published on the IULM Community, as soon as they will be published by the Ministry.

Borse integrative regionali (Regional supplementary grants) – Source: IULM Right to Study Office

Students applying for a **regional scholarship** in 2022-2023 at the IULM Financial Aid Office (Diritto allo Studio) may apply for a further regional contribution for “Integration for International Mobility”. Interested students are therefore invited to contact the Financial Aid Office – email: dirittoallostudio@iulm.it

8. RESTRICTIONS ON DURATION AND FINANCING

In order to benefit from the status of Erasmus + student and the EU contribution:

- students must not benefit in the same period from any other EU contribution assigned for the purpose of study or work abroad;
- when calculating the mobility previously carried out in the same course of study, students must not exceed the total number of 12 months allowed for each course of study.

9. DISABLED STUDENTS

Students with disabilities who have been assigned a 2022 ERASMUS grant may benefit from specific supplementary EU funds. Disabled students are therefore invited to apply within the established deadlines, indicating their status in the appropriate box. The terms and conditions for the allocation of supplementary funds for disabled students will be dealt with directly with the interested parties.

10. COMMUNICATIONS

For the entire duration of the ERASMUS program, e-mail communications between students and the office must be made exclusively through the following e-mail addresses:

For the Study Abroad Office: erasmus@iulm.it

For the student: IULM institutional address (name.surname@studenti.iulm.it)

The use of personal e-mail addresses is not permitted. All students are required to activate their e-mail address @studenti.iulm.it prior to completing their online application and to ensure that mail to this address is checked.

The Office shall not be held responsible for any inconveniences or delays in communications arising from students not consulting or using the official e-mail and IULM Community.

11. DATA PROTECTION

All personal data submitted by candidates applying to participate in the Erasmus + program is governed by Regulation (EC) No 45/2001 of the European Parliament and of the Council of Europe for the protection of individuals and Article 6 (b) of Regulation (EC) No 2016/679 in compliance with the processing of personal data by EU institutions and bodies, and the free movement of such data. Personal data is processed exclusively for the purpose of implementing the agreement by the Institute to which it belongs, by the National Agency and by the European Commission, and may be forwarded to bodies responsible for control and audit in accordance with EU legislation (Court of Auditors or European Anti-Fraud Office - OLAF). The Beneficiary may, on written request, access his/her personal data and make corrections to incorrect or incomplete information. S/he is invited to submit any enquiries regarding the processing of his/her personal data to the Institute to which s/he belongs and/or to the Italian ERASMUS National Agency. The participant may lodge an appeal with the Guarantor for the protection of personal data, with reference to the methods of use of the same by the Institute and/or the National Agency; s/he may also lodge an appeal with the European Data Protection Supervisor, with reference to the methods of use of such data by the European Commission. When applying for the call the student agrees with the privacy policy.

Privacy policy related to the International Mobility Call for Applications is available on IULM website at the following address: https://bit.ly/studyabroad_privacy

The student it is also invited to read the European statement on the processing of personal data in electronic systems for the management of the Erasmus+ mobility at the following address: https://ec.europa.eu/programmes/erasmus-plus/specific-privacy-statement_en

12. AMENDMENTS

These regulations may be subject to changes due to specific indications from the Italian National Agency or the European Union. The destinations available may also vary due to problems arising at the partner universities or in the respective countries (substantial changes in the partners' training offer, force majeure, security problems, unforeseeable events). Any changes will be communicated and publicized through the IULM Community.

13. RESERVATION CLAUSE

The implementation and financing of the activities provided for in this call for applications is subject to the approval by the National ERASMUS Agency of the application for decentralized activities submitted by Università IULM for the academic year 2021-2022, and to the amount of funding granted by the European Union. Therefore, the publication of the present call is to be considered under condition until the signing of the relative financial agreement between the University and the National ERASMUS Agency. Students who - after having accepted the mobility - are not awarded an Erasmus scholarship, may withdraw from the programme without further consequences.

APPROVED WITH RECTORAL DECREE

SUPPLEMENTARY INFORMATION REGARDING THE REGULATIONS

1. ENROLMENT IN UNIVERSITÀ IULM DURING MOBILITY

Students on ERASMUS mobility **must begin and end their period of study abroad as a regularly enrolled university student**; students who expect to graduate at the end of the mobility period must return at least one semester prior to the planned graduation session.

2. INFORMATION, LANGUAGE PROFICIENCY AND CHOICE OF DESTINATION

Before applying, each student is required to carry out independent research to collect information about the various destinations by browsing the web pages of the partner universities in order to make a reasoned choice regarding the most suitable locations for their language level and their aspirations. In the Community, **TUTOR REPORTS** are available, i.e. short reports concerning partner universities, written by former Erasmus students in order to describe their experience. Candidates are advised to take a look at these documents and to contact former students for further information.

In choosing the destinations, students must take into account the limitations listed in the specific tables:

- duration of period of study
- any restrictions on the free choice of courses
- compulsory level of language knowledge required by the host university (local language and/or vehicular language)

Università IULM can't intervene to modify the admissions requirements of the host Universities under any circumstances.

3. ACCEPTANCE AND MATRICULATION

After the final closure for acceptances, the Erasmus Office organizes compulsory **information meetings** reserved for assignees, dedicated to matriculation procedures at the host university and the explanation of the necessary administrative procedures for the recognition of the activities carried out abroad. The finalization of the "Learning agreement" **will take place only a few weeks before departure**; before the start of the mobility period and consistent with the reception of funds by the National Agency the Institute will issue the Institute-Student Agreement that regulates the economic aspects of the mobility.

4. UNIVERSITY FEES

During the period of mobility abroad, the assignees will acquire the status ERASMUS and will be considered in all respects enrolled at the host university. No payment of any kind of fee or contribution will be required from the host university, except for limited amounts for compulsory enrolment in student associations or supplementary insurance coverage. However, students must duly carry out procedures provided for by Università IULM: payment of enrolment fees for the academic year 2022-2023, submission of the individual Study Plan by entering the options, etc.

5. PERMISSIBLE ACTIVITIES DURING PERIOD OF MOBILITY FOR STUDY PURPOSES

Activities permitted during the mobility period are:

- Attendance of courses and sitting related examinations, both in presence and in a blended form (mixed: in presence + online)
- Preparation of degree thesis.

The Study Plan for abroad is agreed upon a few weeks prior to departure with the assignee through the Learning Agreement (Erasmus study contract).

At the end of the mobility, Università IULM guarantees full recognition of the activities agreed upon, realized and certified by the host university. The granting of credits or the recognition of activities carried out by the student may be refused only if the student has not reached the minimum level required by the host university or has not fulfilled the conditions agreed upon.

Payment of the Erasmus grant is subject to the recognition of at least one IULM examination (6 CFUs) for each semester of stay; any exceptions will be accepted only upon the presentation of documented reasons. In case of early return or delayed departure for international or personal health reasons, provided that these can be documented, students can attend online courses at the partner university and take the relevant exams from Italy; in this case, students will be considered as Erasmus students and they will be guaranteed the right to the recognition of the activities completed successfully and the economic contribution will be recalculated for the period spent physically abroad at the host university.

6. INSURANCE COVER

The basic health insurance coverage is provided by the Italian National Health System also during the stay in a different EU Country through the European Health and Insurance Card – TEAM (terms and conditions at the following address: : <http://ec.europa.eu/social/main.jsp?catId=559&langId=it>). However, the European Health and Insurance Card coverage may be insufficient, especially in case of repatriation and/or medical surgery. For this reason, assignee students are invited to take out supplementary health insurance. The Institute signed a partnership with the insurance company AON for those students who want to buy a supplementary insurance that covers healthcare, travel and stay (<https://www.aonstudentinsurance.com/students/it/>). The student has insurance coverage also for civil liability and injury during his/her stay abroad, limited to the period of academic activities and in compliance with legal and administrative provisions of both the home and the host country. The Institute signed the Civil Liability insurance with the company QBE EUROPE SA/NV: insurance number 074 0000026 and the injury insurance with the company GENERALI Italia (former INA Assitalia) – insurance number 360029587 – Master Policy 350036808.

If for national legislation, host university's or student's needs further types of insurance are needed, the student has to stipulate it autonomously. The participant is directly responsible for the stipulation of any supplementary insurance.

7. PAYMENT OF THE GRANT

The ERASMUS grant will be credited exclusively to the current account associated with the Card Ateneo +; assignees are required to activate the Card immediately at the Banca Popolare di Sondrio. No transfers will be made to other current accounts. The calculation of the total amount will be based on the days actually completed and certified for, as counted by the European Union through the web platform.

Students are invited to read the Institute Guidelines for mobility published on IULM website > International > Study abroad