



**ADMISSION TO INDIVIDUAL COURSES – ACADEMIC YEAR 2022/2023  
(IULM University Didactic Regulations, art. 20)**

In accordance with article 20 of the IULM University Didactic Regulations, the following categories of students may enrol on individual courses:

1. **Italian, EU and non-EU university students legally residing in Italy** who need to take and pass examinations in subjects not included in the study plan followed for their degree course, may apply directly through the Registrar's Office ([segreteria.studenti@iulm.it](mailto:segreteria.studenti@iulm.it)) by filling out the appropriate form and attaching an identity document by **22 September 2022** for courses to be held in the first semester, and by **9 February 2023** for courses to be held in the second semester. The applications will be examined and approved by the Faculty Boards. Considering the law 12 April 2022, n.33 related to the "Provisions regarding simultaneous enrolment in two higher education courses" (which cancels the impossibility to be enrolled in more Universities at the same time, for the same academic year, for more Bachelor's Degree courses/Master's Degree courses/one-year University Masters courses/Specialisation schools/PhD programmes) it is recommended to ask in advance the University of origin the possibility to proceed with the new enrolment in another university.
2. **Non-EU university students not residing in Italy** who need to take and pass examinations in subjects not included in the study plan followed for their degree course, must send documentation related to their foreign academic qualification (transcript of records and final high school diploma or final Bachelor's Degree diploma) to [admission@iulm.it](mailto:admission@iulm.it) for a preliminary assessment of their qualifications. After the issuing of the letter of acceptance by the University, they may submit a request for enrolment at Italian Diplomatic Missions through the [Universality platform](#) taking into account the rules indicated in the [Procedures for entry, residency and enrolment of international students and the respective recognition of qualifications, for higher education courses in Italy for the academic year 2022/2023](#). The Universality application should include passport and foreign academic qualifications (transcript of records and final high school diploma or final Bachelor's degree diploma) both in the original language and an English or Italian translation. After submission and validation of the application, applicants should contact the Italian Embassy/Consulate of reference to carry out the student visa procedure. At the same time, candidates must also submit the individual courses application form to be delivered to the Registrar's Office by **22 September 2022** for courses to be held in the first semester, or by **9 February 2023** for courses to be held in the second semester. The applications will be examined and approved by the Faculty Boards.
3. **any interested applicants who are not enrolled on a University course but who possess the necessary qualifications and apply in order to continue their studies, pursue their cultural enrichment, or enhance their professional skills:** they may apply directly through the Registrar's Office ([segreteria.studenti@iulm.it](mailto:segreteria.studenti@iulm.it)) by filling out the appropriate form and attaching an identity document by **22 September 2022** for courses to be held in the first semester, and by **9 February 2023** for courses to be held in the second semester. The applications will be examined and approved by the Faculty Boards.

Only applicants who have graduated with a first cycle degree or with a degree awarded under the old university system may be admitted to individual courses activated on Master's degree courses.

It is possible to enrol on courses that correspond to no more than 24 credits per academic year – with the exception of graduates who need to attend courses and pass examinations in disciplines not included in the study plan of their degree course as required by the regulations in force, for admission to open competitions or for access to specialization programmes - and take the relevant exams starting from the



first session after the conclusion of the teaching and in any case **within the academic year of enrolment**. After that time it will no longer be possible to do so and the enrolment will be closed.

The costs for enrolment on individual courses for the academic year **2022/2023** are:

- **€ 250.00** for a course worth 3 credits
- **€ 450.00** for a course worth 6 credits
- **€ 800.00** for a course worth 9 credits or 12 credits or for attending an annual course

Enrolled students may obtain a certificate of enrolment showing the courses chosen and, where appropriate, attended.

Finally, the Academic Senate deliberates that the above regulations be applied to Bachelor's Degree courses and Master's Degree courses, and, in the case of University Masters courses, delegates this possibility and the related regulations regarding fees and management to the evaluation of the Director of the Masters Courses.

All the above mentioned categories wishing to attend the courses as **auditors** (i.e. without taking the final exam) can apply to the Registrar's Office ([segreteria.studenti@iulm.it](mailto:segreteria.studenti@iulm.it)). It is not possible to attend workshops (foreign language courses and workshops) or University Masters courses as auditors.