



## Procedures for participating in Badge of Honour activities

Alongside its academic courses of study, IULM University offers its students opportunities for in-depth cultural study in all fields of communication: opportunities to enrich the theoretical background and practical knowledge acquired in lectures, opening up new horizons of interest and participation in intellectual and civic life.

Encouraging students to participate in this type of activity is strategic for IULM University; to this end, it will periodically organise activities and initiatives bearing a special logo in which students can participate in order to enhance their academic curriculum, also for the purposes of obtaining curriculum points that will count towards their degree grade.

### 1. Types of *honour* events

- single events (film screenings, conferences, seminars, etc.)
- University workshops, Conferences (single events or held over several days)
- festivals (held over several days)
- micro-courses: either in-person or online
- collaboration in University initiatives or proposals (e.g. support activities for IULM Sport)

provided they bear the designated logo and are listed on the "badge of honour" initiatives page. Events will be differentiated between University initiatives, valid for all students, and Faculty initiatives, valid only for students of the respective Faculty.

### 2. Attainment of the 'badge of honour' point

At the final examination before graduation, the examination committee may independently take into account the undergraduate's participation in *honours* activities for the purposes of determining the overall graduation grade, awarding 1 "badge of honour" point from those allocated to the curriculum to graduating students who have participated in:

- at least 6 honours activities undertaken as part of a Bachelor's degree course
- at least 4 honours activities undertaken as part of a Master's degree course

Participation in an event normally corresponds to the assignment of 1 *honour* activity, but there may be cases in which (given the particular characteristics of the duration and/or degree of commitment

involved in the activity) more than one *honour* activity is assigned (e.g. the activities linked to IULM Sport, for which 3 *honour* activities are assigned - resolution of the Academic Senate 24/01/2023).

The calculation of *honour* activities for the purposes of being awarded an additional mark on the final degree grade shall only be made within one cycle of studies; a student who has participated in one or more honour activities in the Bachelor's degree programme (whether qualifying for the additional point or not) may not request that the same activities be considered for the Master's degree programme.

For the purposes of awarding the point, activities completed by the student by the date of submission of the degree application will be considered.

### **3. Description of the event and publication on the University website**

The description of the event, published on the University website, must always include:

- intended participants in the *honour* event, i.e. who it is open to (the event may be open to all students at the University, or only to students enrolled in Master's degree courses, or to students from a specific Faculty, etc.)
- how to acquire the *honour* event (e.g. for multi-day events, how many days' attendance is needed to acquire the *honour* event)
- the designated logo

### **4. Procedure for registering attendance**

Attendance is registered exclusively through the IULM Lezioni app.

In order to view the Badge of Honour section, to book a Badge of Honour event, to register attendance and to consult the summary of Badge of Honour events, students must access the IULM Lezioni app through their institutional account @studenti.iulm.it

There are two types of events:

- with a reservation: only students who have booked in advance can take part; attendance is therefore registered at the entrance (although it may also be registered during the course of the event, especially in the case of initiatives spread over several sessions or days);
- without a reservation: access to the initiative is free (subject to availability of places based on the capacity of the lecture room); student attendance is registered one or more times during the course of the event.

In any case, the registering of attendance only takes place at the scheduled times, in the presence of the designated operators, and cannot normally be registered later. Any technical problems with

electronic registration must be promptly reported to the operator in charge, who will take note of them at the time of electronic registration. Any notification of non-registration of attendance subsequent to the time of registration shall not be considered for the purposes of determining attendance.

It is the student's precise responsibility to check, via the IULM Lezioni app, the number of attendances at the events in which they have participated, in particular just prior to submitting their degree application.

### **Issuing of attendance certificates**

A certificate of attendance is not normally issued for an event. It is the student's responsibility to keep a count of *honour* activities for the purpose of obtaining the badge. The Registrar's Office only counts the *honours* activities registered when students submit their application for graduation.

### **Contacts**

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